

CENTER JOINT UNIFIED SCHOOL DISTRICT

BOARD OF TRUSTEES REGULAR MEETING

District Board Room, Room 503
Wilson C. Riles Middle School
4747 PFE Road, Roseville, CA 95747

Wednesday, December 19, 2018

MINUTES

OPEN SESSION - CALL TO ORDER - Trustee Anderson called the meeting to order at 5:30 p.m.

ROLL CALL - Trustees Present: Mrs. Anderson, Mr. Hunt, Mr. J'Beily, Mrs. Pope,
Mr. Wilson

Administrators Present: Scott Loehr, Superintendent
Lisa Coronado, Director of Fiscal Services
David Grimes, Director of Personnel/Student Services
Mike Jordan, Director of Curriculum/Instruction/Special Ed.

Administrators Absent: Craig Deason, Assist. Supt., Operations & Facilities

ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

1. Conference with Labor Negotiators, (David Grimes), Re: CSEA and CUTA (G.C. §54957.6)
2. Student Expulsions/Readmissions (G.C. §54962)

PUBLIC COMMENTS REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION - None

CLOSED SESSION - 5:30 p.m.

OPEN SESSION - CALL TO ORDER – 6:00 p.m.

FLAG SALUTE - led by Nancy Anderson

ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION – the Board met in Closed Session and it was announced that the following action was taken during Closed Session:

2. Student Expulsions/Readmissions (G.C. §54962)
Student Expulsion 18/19-02 – Recommendation approved.

Motion: Wilson
Second: Hunt

Vote: General Consent

Student Readmission 17/18-08 – Recommendation approved.

Motion: Wilson
Second: Pope

Vote: General Consent

Student Readmission 17/18-04 – Recommendation approved.

Motion: Wilson
Second: Pope

Vote: General Consent

ADOPTION OF AGENDA - There was a motion to approve the adoption of the agenda as amended: pull Consent Agenda Item #1 & #13 for separate consideration.

Motion: Wilson
Second: Hunt

Vote: General Consent

DECLARATION OF ELECTION RESULTS – Scott Loehr read the election results from the Sacramento County Office of Voter Registration for both the Sacramento and Placer Counties.

ADMINISTRATION OF OATHS OF OFFICE - Scott Loehr, Superintendent, administered the Oath of Office to Milad J'Beily, Donald Wilson, and Jeremy Hunt.

Trustee Anderson welcomed Milad J'Beily to the Board. Mr. Loehr noted that he has spoken to Mr. J'Beily many times over the last couple of months and he has seemed very excited to get started, and can not wait to get going. Mr. Loehr noted that all 3 of the Board members sworn in tonight are all graduates from Center High School. That says a lot about our community and the commitment to our community that these folks have. Milad will be a great addition to the team.

STUDENT BOARD REPRESENTATIVE REPORTS

1. Center High School – Maximus Gomez

- Dear Santa was held this month. To do this the 4 classes had Penny Wars and the money collected was used to buy presents for unfortunate families. They were able to raise over \$700. They will be helping a family of 19 that was affected by the fires. They will also be helping a family of 8. Boosters will also be helping a family of 8.
- Operation Santa was held today. Center HS students went to the elementary sites, did activities with the students and brought some presents.
- Finals are being held this week.
- Basketball team won the Elk Grove Tournament earlier this month.
- everyone is excited about the break coming up.

2. McClellan High School – Asirah Jackson

- thanks to the generosity of the Lion's Club and McClellan staff, 5 students have each received a \$100 WalMart gift card. Other staff gave input to select the students.
- Volleyball team played in the Alternative Athletic League Championship on December 12th and won the trophy.
- Basketball players are practicing. The AAL season starts after break. The playoffs will be held in March at the Hardwood Palace in Rocklin.
- On November 13th 20 students received recognition for honor roll and outstanding attendance from the last grading period. Fifteen families were in attendance at the awards assembly.
- The current grading period ends this Friday and the awards assembly will be held on January 15th. All staff and board members are invited to attend.
- McClellan is continuing to offer online driver's ed courses for only \$20. This is the 30 hour course that the DMV requires to get a permit.
- Center Adult School ESL classes for citizenship & the high school diploma will be moving over Winter Break to the District Annex. The Center Adult School and Family Resource Center will also be moving to the District Annex location.

STUDENT BOARD REPRESENTATIVE REPORTS (continued)

- Adult School Construction classes will remain at Center High School. Construction has begun on their tiny home project. They will also be building Little Libraries. Oak Hill PTA has already purchased 2 of them.
- Firefighters visited the Center Preschool on November 28th and 29th.
- Preschool will have a Pajama Day tomorrow. There will also be a book exchange for all of the students.

ORGANIZATION REPORTS

1. CUTA - Venessa Mason, President, was not available to report. Mr. Loehr noted that he received a message from Mrs. Mason that she would not be available for the meeting tonight but that she wished everyone a Merry Christmas, a Happy New Year, and she will see everyone in January.
2. CSEA - Marie Huggins, President, welcomed the new and returning Board members. She noted that it is neat to hear that they are all graduates from Center High School. She noted that Chapter elections this month for 2 officers and 3 negotiating team members. They have some changes happening within their chapter and will be moving forward and start negotiating with the district with a few new faces. She wished everyone a Merry Christmas and a Happy New Year. She thanked Mr. Loehr for giving her report last month; she had been with family members that had been evacuated from the Camp Fire in Paradise.

COMMITTEE UPDATES

Facilities Committee Update - Craig Deason, Assistant Superintendent of Operations & Facilities, was not available to report. Mr. Loehr noted that they learned yesterday that the plaza project for the high school will be done in mid January. The sign will be replaced over break. They received word that our modernization project for the high school 2 years from now has been approved by the Department of State Architecture. We have continued our work with Caldwell Flores Winters. He noted that a Facilities Meeting will be added to our meeting on January 16 meeting, and will hold a Special Workshop on February 6. The meeting on February 6th will be for sharing the Implementation Plan with the Board.

REPORTS/PRESENTATIONS

1. **Special Education Comprehensive Review Presentation** - Mike Jordan, Director of Curriculum, Instruction & Special Education, noted that 18 months ago the district was selected for a comprehensive review of Special Education programs. The Department of Education looks at 40 random IEPs, looking for anything of non-compliance. The district has, since that time, corrected any items that were not compliant, done training for staff and administration on the non-compliant areas, and have been deemed compliant. The Department of Education is now going to come and review 20 more IEPs in January. If those are determined to be 100% accurate the district will be out of the Comprehensive Review cycle. Some of the files that the select may be our kids but attend county schools, pre-school, or non-public schools. A lot of the errors found were not from our schools in our district. Our district is now being used as a model. The credit goes to Tracy Ramirez.
2. **Dashboard Report/Presentation** - Mike Jordan, Director of Curriculum, Instruction & Special Education, noted that about 2 weeks ago the Dashboard become live. He gave each of the Board members copies of the overview. He showed a brief video about what the Dashboard is.

COMMENTS FROM THE AUDIENCE REGARDING ITEMS NOT ON THE AGENDA - None

BOARD/SUPERINTENDENT REPORTS

Mr. Hunt

- welcomed Mr. J'Beily to the Board. Noted that it is nice to see Milad's family here to support him.
- wished everyone a Merry Christmas and a Happy New Year.

Mr. Wilson

- welcomed Milad to the Board.
- noted that his student was to do an assignment but couldn't involve Christmas in it at all because they don't want to offend anyone.
- attended the high school play. He noted that it was a phenomenal production; Mr. Hughey did a great job.

Mrs. Pope

- was disappointed that the play was only one weekend. She was not able to attend during the weekend that it was held.
- had the pleasure of attending the criminal justice mock trial on Monday. It was a huge success.
- noted that she was watching KVIE in late November and saw Susan Erickson was on Inside California Education and talking about our MCA program
- stopped by Oak Hill, Dudley, and North County to take a tour with Mr. Loehr. Thanked the success of each site.
- congratulated Mr. J'Beily on joining the team.

Mr. J'Beily

- noted that he is excited and looking forward to serving as a Board Member.
- was pleasantly surprised by the welcoming from Mr. Loehr and the district staff.
- wished everyone a Merry Christmas and a Happy New Year.

Mr. Loehr

- welcomed Mr. J'Beily to the Board, and noted it was nice to see the excitement when going around to the sites with him.
- noted that there will be some Board Workshops coming up.
- reminded that Board that we will be coming up with a group to look at the Naming Policy. Donald and Nancy have asked to serve on that committee.
- noted that he appreciates everything that the teachers and staff do, but want to thank the Administrators for what they do every day.
- noted that the Mock Trial was wonderful.
- noted that regarding the Dashboard we received a call today from the county. They will work with us on ways to get our needle to move.
- wished everyone a Merry Christmas and a Happy New Year.

Mrs. Anderson

- jokingly noted that she is sad that Milad didn't get to participate in a full election. She welcomed him to the Board.
- wished everyone a Merry Christmas and a Happy New Year.

CONSENT AGENDA

1. *This item was pulled for separate consideration.*
2. Approved Classified Personnel Transactions

CONSENT AGENDA (continued)

3. Approved 2018/2019 Individual Services Agreements:
 - 2018/19-144 Alder Academy
 - 2018/19-145 Capitol Academy
 - 2018/19-146 Placer Learning Center
 - 2018/19-147 Sierra Foothills Academy
 - 2018/19-148-149 Sierra School
4. Approved Memorandum of Understanding Agreement #19029 between Sacramento County Office of Education and Center Joint Unified School District for the 2018-2019 K-6 Professional Development for the History / Social Studies Framework and Curriculum Adoption
5. Approved 2018-19 Title III Plan
6. Approved Field Trip: 5th Grade Alliance Redwoods Trip - North Country
7. Approved Field Trip: GATE Students to Donner Summit - Riles MS
8. Approved Field Trip: Chico High School Wrestling Tournament - CHS
9. Approved Field Trip: 6th Grade Alliance Redwood Trip - Oak Hill
10. Approved Inspector Services Agreement Amendment #1 - MHL Enterprises for the Center High School New Campus Enter Plaza Project
11. Approved Notice of Completion - Boberg Hardwood Floors - Gym Floor Replacement at Wilson C. Riles Middle School
12. Approved Amendment 1 to CCTR-8179, Local Agreement for Child Development Services
13. *This item was pulled for separate consideration.*
14. Approved Amendment #1 Consultant Service Agreement - Terracon Consultants, Inc. - Center High School New Entry Plaza Project
15. Approved Contract Amendment #5 - Proposition 39, California Clean Energy Jobs Act with Capital Program Management for Planning Implementation Services
16. Approved Disposal of Surplus Equipment:
 - 1986 Chevy G-30/Wayne Bus, VIN # 2GDHG31M7FF4520334, License Plate Number E063495
17. Approved Disposal of Surplus Equipment:
 - 1996 Chevy G-30/US Bus, VIN # 2GBHG31Y7SF215576, License Plate Number E028126
18. Approved Disposal of Surplus Equipment:
 - 1991 Blue Bird (TC 2000 FE) Bus, VIN# 1BAADCSAXMF040843, License Plate Number E330695
19. Approved Payroll Orders: July - November 2018
20. Approved Supplemental Agenda (Vendor Warrants): November 2018

Motion: Wilson
Second: Pope

Vote: General Consent

CONSENT AGENDA ITEMS PULLED FOR SEPARATE CONSIDERATION

1. Approved Adoption of Minutes from November 14, 2018 Regular Meeting

Motion: Hunt
Second: Wilson

Ayes: Anderson, Hunt, Pope, Wilson
Noes: None
Abstain: J'Beily

CONSENT AGENDA ITEMS PULLED FOR SEPARATE CONSIDERATION (continued)

13. Approved SyTech Solutions Document Scanning Service Agreement
Trustee Wilson noted that he was concerned when he saw this item of people having access to records; what safeguards do we have for staff. SyTech is a notable company. They will maintain our documents. Instead of archiving them in the warehouse, they would be archived/scanned. Mr. Loehr noted that people in particular departments can see their scanned documents in relation to their duties (ie. Accounts Payables, Accounts Receivables, etc.).

Motion: Wilson
Second: Pope

Ayes: Anderson, Hunt, J'Beily, Pope, Wilson
Noes: None

BUSINESS ITEMS

A. APPROVED - Annual Organizational Meeting for Governing Board

Trustee Anderson, Board President, opened the nominations for Officers of the Board for 2019.

- 1) **Office of the Board President:** Trustee Wilson made a motion, seconded by Trustee Anderson, to nominate Trustee Hunt as President of the Board. There were no other nominations.
Ayes: Anderson, Hunt, J'Beily, Pope, Wilson
Noes: None
- 2) **Clerk of the Board:** Trustee Hunt made a motion, seconded by Trustee Pope, to nominate Trustee Wilson as Clerk of the Board. There were no other nominations.
Ayes: Anderson, Hunt, J'Beily, Pope, Wilson
Noes: None
- 3) **Board Representative to SCOE:** Trustee Hunt made a motion, seconded by Trustee Wilson, to nominate Trustee Pope to serve as Board Representative to the Sacramento County Office of Education. There were no other nominations.
Ayes: Anderson, Hunt, J'Beily, Pope, Wilson
Noes: None
- 4) **Date, Time, Place of Board Meetings:** Trustee Hunt made a motion, seconded by Trustee Wilson, to continue meeting at 6:00 p.m. (start of Open Session) on the third Wednesdays of the month, with special meetings to be held on the first Wednesdays whenever possible. Meetings will continue to be held in the District Board Room.
Vote: General Consent

RECESS: At 6:52 p.m. Trustee Anderson, President of the Board, called a recess of the regular meeting of the CJUSD Board of Trustees to convene the Organizational Meeting of the Board of Directors of the CJUSD Financing Corporation. The meeting of the CJUSD Financing Corporation was adjourned at 6:53 p.m., at which time the regular meeting of the Center Joint Unified Board of Trustees was reconvened.

Mr. Fady J'Beily inquired on how to obtain copies of the agenda. It was noted that it is posted the Friday prior to the meeting on our district website. If wanting one mailed, a written request can be submitted to the Superintendent's Secretary.

Mr. Loehr presented Trustee Anderson with a commemorative gavel for her service as President for 2018.

BUSINESS ITEMS (continued)

B. APPROVED - Instructional Materials Adoption Grades 7-8: History Social Studies Textbooks

Mr. Loehr noted that this is the adoption of materials for the middle school in History Social Studies.

Motion: Hunt
Second: Pope

Vote: General Consent

C. APPROVED - Resolution #15/2018-19: Resolution Supporting Full Day Kindergarten Facilities Grant Program Applications and Supporting Full Day Kindergarten Instruction

Mr. Loehr noted that there is current funding available through the state to 100% full the construction of facilities for Full-Day Kindergarten. This action by the Board would authorize the district to pursue it. If it comes back as a go, we will come back to the Board with plans to do it. It would take 2-3 years before it would be materialized. With this we would be able to add about 2 classes to each elementary site. Trustee Pope asked how this would affect transportation. Mr. Loehr noted that this would be better; currently we pick-up/drop-off twice each day for Kindergarten and with the change it would be once per day. Trustee Wilson asked if this was just to keep our options open at this point. Mr. Loehr said that was absolutely correct.

Motion: Hunt
Second: Wilson

Vote: General Consent

D. RECEIVED - Audit Report For Fiscal Year 2017/18

Lisa Coronado, Director of Fiscal Services, introduced Jennifer Hall, Auditor. She highlighted the findings on the last few pages. She noted that the district, and Lisa Coronado, have done a great job. She also thanked the sites for working with them as well. Trustee Pope thanked Lisa for another great audit. Lisa noted that all of the departments and sites have a part in it and thanked them for what they do.

Motion: Anderson
Second: Pope

Vote: General Consent

Lisa Coronado did note that the one finding had to do with an invoice that was billed in June and paid in July. She noted that she has spoken with her staff and CPM so that this is corrected in the future.

E. APPROVED - First Interim Report for Fiscal Year 2018/19

Lisa Coronado, Director of Fiscal Services, noted that the First Interim is the report that looks at the financials from July 1 through October 31. It is the first time that we can look at actual figures, rather than assumptions. She covered district ADA, revenue, expenditures and contributions, and unrestricted revenue vs. expenditure contributions.

Motion: Pope
Second: Hunt

Vote: General Consent

F. APPROVED - Second Reading: Board Policies/Regulations/Exhibits

BP 0420.42 - Charter School Renewal
BP 1100 - Communication with the Public
BP 1330 - Use of School Facilities
BP 3290 - Gifts, Grants and Bequests
AR 3320 - Claims and Actions Against the District
AR 3460 - Financial Reports and Accountability

BUSINESS ITEMS (continued)

BP/AR 5144.1 - Suspension and Expulsion/Due Process

BP/AR 5148.3 - Preschool/Early Childhood Education

BP 6142.3 - Civic Education

BP/AR 6145.2 - Athletic Competition

BP/AR 6152.1 - Placement in Mathematics Courses

BP 6170.1 - Transitional Kindergarten

BP 6190 - Evaluation of the Instructional Program

BB 9110 - Terms of Office

Mr. Loehr noted that these reflect the changes from the Board from the last meeting.

Motion: Pope

Second: Hunt

Ayes: Anderson, Hunt, J'Beily, Pope

Noes: Wilson

ADVANCE PLANNING

a. ***Future Meeting Dates:***

i. **Regular Meeting: Wednesday, January 16, 2019 @ 6:00 p.m. - District Board Room - Room 503, located at Riles Middle School, 4747 PFE Road, Roseville, CA 95747**

b. Suggested Agenda Items:

ADJOURNMENT – 7:14 p.m.

Motion: Hunt

Second: Pope

Vote: General Consent

Respectfully submitted,

/s/

Scott A. Loehr, Superintendent
Secretary to the Board of Trustees

/s/

**Donald E. Wilson, Clerk
Board of Trustees**

1/16/19

Adoption Date